

Committee members: Jones, Richard (Chair)  
Jaeckel, George, (Vice Chair)  
Kutz, Russell (Secretary)  
Rinard, Amy  
Nelán, Conor

1. **Call to order** – Dick Jones called the meeting to order at 8:30 a.m.
2. **Roll call (establish a quorum)** - All committee members were present. Other County Board members present were Laura Payne. Staff members present were County Administrator, Ben Wehmeier; County Clerk, Barb Frank; Finance Director, Marc DeVries; and Assistant Finance Director, Tammy Worzalla. Others present were Steven Sharpe from the Watertown Daily Times.
3. **Certification of compliance with the Open Meetings Law** – Ben Wehmeier certified that the meeting was in compliance with the Open Meetings Law.
4. **Approval of the agenda** - No changes.
5. **Communications** - None
6. **Public comment** – None
7. **Discussion and possible action on reallocating excess contingency funds from Telecommunications Consultant Project** - County Administrator Ben Wehmeier explained that the amount budgeted for the consultant was \$50,000 of which the awarded proposal was approximately \$28,000. Wehmeier is requesting that the remainder be allocated to purchase equipment for the telecommunications system. Motion by Jaeckel/Rinard to reallocate the remaining funds from the original contingency transfer to purchase equipment for the telecommunications system. Motion passed 5-0.
8. **Review budget hearing schedule and possible budget updates** – no updates or changes.
9. **Presentation of budget overview** – Wehmeier presented an overview of his recommended budget for 2019. The recommended budget meets the State imposed levy limit.
10. **Department 2019 Budget Hearings** – The Finance Committee considered the recommended budgets for each department listed below and motions were made to tentatively accept the recommended budget figures for each department, unless otherwise noted. *[The format for each department lists (i) budget presenters in addition to Ben Wehmeier, (ii) any other information specific to the department budget, (iii) who moved/seconded to tentatively accept the recommended budget figure, unless otherwise noted, along with the amount, and (iv) the voting record]*
  - a. **Emergency Management**
    - i. Donna Haugom
    - ii. No additional motion/information
    - iii. Motion by Jones/Rinard to approve the recommended budget (estimated levy amount \$90,136)
    - iv. Motion passed 5-0.
  - b. **Medical Examiner**
    - i. Nichol Tesch
    - ii. No additional motion/information
    - iii. Motion by Jaeckel/Kutz to approve the recommended budget (estimated levy amount \$134,772)
    - iv. Motion passed 5-0.
  - c. **Register of Deeds**
    - i. Staci Hoffman
    - ii. No additional motion/information
    - iii. Motion by Rinard/Jaekel to approve the recommended budget (estimated levy savings \$206,698)
    - iv. Motion passed 5-0.
  - d. **County Clerk**
    - i. Barb Frank
    - ii. No additional motion/information
    - iii. Motion by Kutz/Jaekel to approve the recommended budget (estimated levy amount \$242,042)
    - iv. Motion passed 5-0.
  - e. **MIS**
    - i. John Rageth
    - ii. No additional motion/information

iii. Motion by Jones/Rinard to approve the recommended budget (estimated levy amount \$23,846)

iv. Motion passed 5-0.

**f. Planning and Zoning**

i. Matt Zangl

ii. No additional motion/information

iii. Motion by Jaeckel/Rinard to approve the recommended budget (estimated levy amount \$275,151)

iv. Motion passed 5-0.

**g. Human Resources**

i. Terri Palm

ii. No additional motion/information

iii. Motion by Nelan/Rinard to approve the recommended budget (estimated levy amount \$462,696)

iv. Motion passed 5-0.

**h. Central Services**

i. Ben Wehmeier

ii. No additional motion/information

iii. Motion by Rinard/Jaeckel to approve the recommended budget (estimated levy amount \$734,463)

iv. Motion passed 5-0.

**i. Health Department**

i. Gail Scott and Sandee Schunk

ii. No additional motion/information

iii. Motion by Kutz/Jaeckel to approve the recommended budget (estimated levy amount \$863,411)

iv. Motion passed 5-0.

**j. Child Support**

i. Stacey Jensen

ii. No additional motion/information

iii. Motion by Nelan/Jaeckel to approve the recommended budget (estimated levy amount \$150,612)

iv. Motion passed 5-0.

**k. Economic Development**

i. Ben Wehmeier

ii. No additional motion/information

iii. Motion by Jones/Rinard to approve the recommended budget (estimated levy amount \$0)

iv. Motion passed 5-0.

**11. Set future meeting schedule, next meeting date, and possible agenda items** – The next Finance Committee meeting is scheduled for Wednesday, September 19<sup>th</sup> at 8:30 a.m.

**12. Adjourn** – A motion was made at 11:22 to recess until Wednesday, September 19<sup>th</sup> by Jaeckel/Nelan. The motion passed 5-0.

Respectfully submitted,

Russell Kutz

Finance Committee Secretary

Jefferson County

/mad